《最低工資條例》（第**608** 章） 「實習學員」身份確認書

**Confirmation of “student intern” status under the Minimum Wage Ordinance (Cap. 608)**

*(to be completed by IVE IA Coordinator)*

茲確認本教育機構安排或認可以下學生於指定的一段期間內，在與本教育機構向該名學生提供《最低工資條例》所指的課程類別有關連的情況下，在（僱用該名實習學員的機構、公司、學校或協會名稱）進行工作，而該工作就頒授該課程所達致的學術資格而言，屬頒授要求中的必修或選修部分。

This is to confirm that the specified period of work for the following student at (name of organization, company, school or association employing the student intern) is arranged or endorsed by this education institution in connection with a programme that is of a kind specified in the Minimum Wage Ordinance and being provided by this education institution to the student, for which the work is a compulsory or elective component of the requirements for the award of the academic qualification to which the programme leads.

實習學員的個人資料、正修讀的課程名稱和類別以及獲安排及認可的工作

Personal particulars of the student intern, the name and the kind of programme enrolled as well as the period of work being arranged or endorsed

|  |  |
| --- | --- |
| 學生姓名(正楷)  Student Name (in block letters) |  |
| 香港身份証 / 護照\* 號碼  HK Identity Card / Passport \* No. | (     ) |
| 正修讀的課程  Programme enrolled | 課程名稱 Name of the programme:    教學部門/院校名稱 Name of Teaching Department/Institute/Campus: |
| 課程類別Kind of the programme:  請在適當方格內加上√號  Please put a tick against the appropriate box   * **(**本地課程**)** 全日制經評審課程**1**   **(local programme)** a full-time accredited programme **1**   * **(**非本地教育課程**)** 全日制學位或更高程度的教育課程**2**   **(non-local education programme)** a full-time programme of education at the level of degree or higher **2** |
| 實習職位名稱 Internship position |  |
| 進行工作的期間 Period of Work | to |

|  |  |  |
| --- | --- | --- |
| 簽署 Signature: \_     \_ | \_     \_\_\_ | July 11, 2014 |
| 部門主管 Department Head (     ) | 部門印章 Chop of Teaching Department | 發出日期 Date of issue |

如有任何查詢，請與以下人士聯絡 For enquiries, please contact the following person:

姓名 Name:       職位 Position:

部門地址 Address of education institution:

聯絡電話 Telephone number:       電郵地址 Email address: